

The DeWitt Historical Society of Tompkins County
Tompkins County Museum & Eight Square Schoolhouse
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Donor Questionnaire
for Archival Materials
photographs, papers, maps, diaries, etc...

Donor name:

Phone number:

Address:

City:

State:

Zip:

e-mail address:

Are you a DeWitt Historical Society member? yes no

Occupation (optional):

**Please answer the following questions for *each* item you would like us to consider for donation.
If you run out of space, please continue on the back.**

Photographs

1. Identify individuals from left to right and from front to back. Use a “(?)” if you can not identify someone.
2. Describe location of photo. Who was the photographer? What date or approximate date was the photo taken?
3. How did you acquire the photograph?
4. If possible, supply as much information as you can regarding the circumstances of the image, i.e., what kind of event is depicted in the photo?

Other paper items

1. Who wrote the original materials? To whom was it written or intended?
2. Are you related to the writer or addressee of the material? How?
3. How did you acquire the material?
4. Please give any additional information on the material or the content of the material.